

**HAS YOUR CHILD HAD THE FOLLOWING:**

NAME	YES	NO	AGE OF IMMUNISATION
DIPHTHERIA			
GERMAN MEASLES			
MEASLES			
MUMPS			
POLIO			

**N.B: IMMUNISATION CERTIFICATE AND COPY OF BIRTH CERTIFICATE MUST ACCOMPANY THIS APPLICATION FORM :**

**IS THE CHILD ON PERMANENT MEDICATION? IF SO STATE REASON:\_\_\_\_\_**

**PLEASE TICK ONE OF THE FOLLOWING:**

<input type="checkbox"/>	FULL DAY
<input type="checkbox"/>	HALF DAY
<input type="checkbox"/>	CASUAL STATE (NO. OF DAYS PER WEEK)

- 1) I AGREE TO PAY THE FEE OF R\_\_\_\_\_ PER MONTH AND ANY ADDITIONAL INCREASE THAT MAY OCCUR DURING THE YEAR, IN ADVANCE OR BEFORE THE 3<sup>rd</sup> OF EACH MONTH.  
I AGREE FURTHER THAT 1 (ONE) MONTHS CALENDER NOTICE WILL BE GIVEN BEFORE MY CHILD LEAVES THE SCHOOL OR THAT I WILL BE LIABLE FOR 1 (ONE) MONTHS SCHOOL FEES IN LIEU OF NOTICE.
- 2) I HAVE READ THE ATTACHED SCHEDULE OF RULES AND REGULATIONS AND AGREE TO ABIDE BY THEM FULLY.
- 3) I REALISE THAT WHILST EVERY POSSIBLE CARE WILL BE TAKEN TO SAFEGUARD MY CHILD AT ALL TIMES THAT I CANNOT UNDER ANY CIRCUMSTANCES, HOLD THE SCHOOL, THE OWNER, THE PRINCIPAL OR ANY OTHER STAFF MEMBER ASSOCIATED WITH CANDYLAND ECD SITE, (NOW PART OF THE CANDYLAND GROUP OF SCHOOLS), RESPONSIBLE OR LIABLE OF ANY MISHAP WHICH MAY OCCUR EITHER AT THE SCHOOL OR ON AN OUTING WITH THE SCHOOL, AND THAT I SHALL HAVE NO CLAIM WHATSOEVER AGAINST SAID ESTABLISHED OR PERSON.

\_\_\_\_\_  
SIGNATURE OF PARENT

\_\_\_\_\_  
SIGNATURE OF WITNESS

\_\_\_\_\_  
DATE OF APPLICATION

**OFFICE USE ONLY: CHECKED BY :**

ENROLMENT FEE PAID	DATE OF COMMENCEMENT	DATE OF LEAVING

CHECKED BY :

PLEASE READ "RULES AND REGULATIONS" ATTACHED, CAREFULLY.

98 Tamarisk Street  
Brackendowns  
1448  
Tel: (011) 867-3931  
Fax: (011) 867-3932

# CANDYLAND

## Early Child Development Centre

P.O. BOX 2106  
BEDFORDVIEW  
2008

### (NOW PART OF THE CANDYLAND GROUP OF SCHOOLS)

#### RULES AND REGULATIONS

- 1) A R1000-00 non-refundable registration fee must accompany each child's application form.
- 1a) A R100-00 per family, (irrespective of how many children), per month, security fee is charged for 24 hr CCTV cameras on playgrounds and in classrooms, fingerprint access security system and a full time security guard on the premises.
- 2) All fees are payable in advance and are due on the first working day of each month. Fees that are not paid on the due date without prior arrangements being made will have a warning letter issued and will then be given 24 hours notice, with no refunds. Any outstanding monies will then be handed over to ITC and attorneys for collection. (All legal fees will be payable by paying parent). Any refer to drawer cheques, payment stopped etc all bank charges will be for the parents account and will reflect on their following invoice. No exceptions allowed.
- 3) NO discounts are allowed for illness, holidays or any other absence whatsoever. Fees are payable over 12 months.
- 4) One calendar months notice, in writing, is required before the child leaves, otherwise full payment is required. No exceptions. Notice will not be accepted from the middle of any month, and must commence from the 1<sup>st</sup> to the end of that particular month. Notice will not be accepted after October otherwise full payment will be due for Nov & Dec.
- 5) The school times are: 6:30 am - 6:00pm, Monday to Friday.
- 6) Overtime or "Spot Fines" will be charged for children fetched after 6:00pm at R5.00 per minute thereafter. (N.B. -Teachers also have homes to go to)
- 7) The school closes every year between Christmas and New Year and on Public Holidays, and odd days between public holidays. 2 weeks notice will be given prior to school closing.
- 8) NO food, sweets, drinks or toys, are allowed to be brought to school at all, as this leads to friction amongst the children.
- 9) Every child must bring a suitcase to school every day.
- 10) All clothing must be clearly marked, as the school does not accept any responsibility for any clothing lost.
- 11) No sick children will be accepted at the school. Children will only be accepted back with a clearance certificate. All medicines must be signed in with the office and signed out on departing. Any medicines left on premises for 24 hours or longer will be destroyed.
- 11a) In order to benefit everyone in the nursery school, it is imperative that children are kept at home when suffering from contagious illnesses (gastro, conjunctivitis etc.)
- 12) Should any child fall ill during school periods, or be injured, the parents will be contacted to remove such child immediately.
- 13) The school does not accept any responsibility for any injuries sustained or medical expenses incurred whilst the child is attending the school.
- 14) NO child will be allowed to leave the school with any person, other than the parent, or a person named on this form. Should you wish to alternate arrangements, this must be done in writing or by telephone to the school prior to the date.
- 15) All allergies must be brought to the attention of the staff on duty as soon as possible.
- 16) Please notify the school of any change of address, telephone number, or parent's work telephone number immediately.



**CANDYLAND ECD SITE / Rules and Regulations cont....**

**I have read Candyland ECD Site rules and regulations :**

**I, \_\_\_\_\_ parent of \_\_\_\_\_ hereby understand and agree to abide by the rules and regulations set out by Candyland ECD Site and/or Baby House and / or Aftercare. I further agree to pay any outstanding monies owed to Candyland ECD Site in full and final settlement, failing to do so, accept that my account will be handed over for collection and all legal costs will be my responsibility and borne solely by me.**

**SIGNED: PARENT \_\_\_\_\_ DATE: \_\_\_\_\_**

**INDEMNITY FORM TO BE SIGNED BY CHILD'S PARENT OR LEGAL GUARDIAN**

**I \_\_\_\_\_ hereby waive any claim I may have against Candyland ECD Site / Baby House /Aftercare or the Principal or Teachers, for any damages sustained by any person which may arise whilst at school or using any facilities in the school grounds, or whilst travelling in the school bus. This includes swimming, sport, outings and transport. This waiver is unconditional and is given both in my personal capacity and in my capacity as Father / Mother / Legal Guardian of any minor concerned.**

**SIGNED: \_\_\_\_\_ DATE: \_\_\_\_\_**

**WITNESS: \_\_\_\_\_ DATE: \_\_\_\_\_**

**CHECKED BY :.....**

**THANK YOU FOR CHOOSING CANDYLAND EARLY CHILDHOOD DEVELOPMENT SITE (NOW PART OF THE CANDYLAND GROUP OF SCHOOLS), TO TAKE CARE OF YOUR CHILDREN. WE STRIVE FOR EXCELLENCE AND HEALTHY, HAPPY CHILDREN. WE TRUST THAT YOUR STAY WITH US WILL BE A LONG AND HAPPY ONE.**